



Employee Referral Bonus

- Eligibility for the Employee Referral Bonus is outlined in the program flyer
- Employee and applicant must complete and return referral form to Human Resources prior to applicant's first day of employment
- Payment will be issued on the first pay period following successful completion of 90 days of employment
- This is a special limited time offer from the CKHS Human Resources Department

EMPLOYEE SECTION

Employee Name:			
Department:		Phone #:	
Candidate Name:			
Position Referred: <i>(select one)</i>	_____ Registered Nurse (\$1,000)	_____ Hospitalist (\$2,000)	_____ Coder (\$500)

I affirm that the above-mentioned candidate is applying for employment with Crozer-Keystone Health System as a result of my informing the candidate of the availability of this full-time or part-time opportunity listed above.

I understand that if the above-mentioned candidate is not currently employed by Crozer-Keystone Health System and is hired into a position as a result of my referral, I will receive a referral bonus as applicable to the position after this candidate has successfully completed 90 days of employment in the full-time or part-time position listed above.

Employee Signature

Date

CANDIDATE SECTION

I affirm that the above-mentioned employee has referred me to Crozer-Keystone Health System for employment, and I meet the criteria as outlined in the program flyer. As a result of this referral, I have accepted full-time or part-time employment with Crozer-Keystone Health System at this time.

Candidate Signature

Date

HR APPROVAL (official use only)

Crozer-Keystone Health System has hired the above-mentioned candidate. Should this candidate successfully complete 90 days of employment, the above-mentioned employee will receive:

Employee Referral Bonus amount \$_____ Paid on _____

All taxes required by law and/or authorized by the employee will be withheld.

HR Signature

Date

Completed form with signatures must be
Scanned & Emailed to: Kathy.Gailey@crozer.org